

FELLOWSHIP AND CONGREGATIONAL CARE COMMITTEE

BEREAVEMENT MEAL POLICY

In an effort to provide consistent, quality food and service for bereaved families while also streamlining the process and controlling cost, the Fellowship and Congregational Care committee has decided to change their bereavement meal policy as of December 1, 2015.

When the minister is notified of the death of a church member, the minister will contact the Fellowship and Congregational Care Bereavement Team Leaders by e-mail (currently: Phyllis Gorsuch Phyllis.Gorsuch@wwrc.virginia.gov, Shirley Gillespie sgillespie@ntelos.net, Cathy Loomis jloomis@cfw.com) and provide them with a family member's contact information. Fellowship and Congregational Care will contact that person and offer the bereavement meal options as stated below.

As of December 1, 2015, bereavement meals will be prepared as memorial receptions following the funeral service or as family dinners (only for 35 or fewer family members).

Memorial receptions will include the following:

- an assortment of cookies
- cheese and crackers
- beverages: punch, coffee, and water
- set up of either the Social Hall or Chapel with tables and chairs, and all needed paper products and tablecloths
- clean up of the Social Hall or Chapel following the reception

Family dinners (35 or fewer family members) will include the following: (served in the Social Hall)

- fried chicken, vegetable, fruit, and dessert
- beverages: coffee, tea, and water provided
- set up of either the Social Hall or Chapel with tables and chairs, and all needed paper products and tablecloths
- clean up of the Social Hall or Chapel following the reception

Families will have the following options:

- Memorial Reception to include all members attending the funeral service
- Family Dinner for family members (35 or fewer) only after the funeral service
- Catered Memorial Reception – If a more substantial meal is preferred, the family is responsible for all catering arrangements and costs. Fellowship and Congregational Care will still provide set up, beverages, and clean up as outlined above.

Fellowship and Congregational Care will work through committee members and volunteers to provide the food and services. A budgeted amount of \$500 will also be available in 2016 to help defray costs of family dinners. The cost of paper products and tablecloths will continue to be covered under the Fellowship and Congregational Care budget.