

## **Outline of Nominating Committee, Elder Training and Pastor Relations Membership**

**September-** Nominating Committee elected to serve at Congregational Meeting

**October** - Initial Meeting- Bible Study, Purpose of Nominating Committee, receive Ruling Elders Workbook to read through Section 1, list of current active members, list of elders at the church and schedule for nominating committee.

**January-** Meeting #1- Review Ruling Elders Workbook Section 1. Communicate which ministries will be visited on ministry night in February.

**February-** Meeting #2- Nominating Committee members visit ministries where there would be a vacancy along with visiting a portion of session meeting if nominating committee members have not attended before.

**March** -Meeting #3-Share experiences at ministry team meetings.  
Brainstorm list of names for Elders and Pastor Relations Ministry Members  
When asking people to serve: Give Elder Workbook, Ministry's Charter and Ministry History.

**April & May** - Contact Members to Serve as Elders/Pastor Relations Member

**May**  
**SESSION Meeting-** At Session meeting, select two elders for the next Nominating Committee (one active and one non active, preferable that one elder from current Nominating Committee would continue on the next committee for consistency.) Ask if current at-large members of nominating committee would like to continue to serve. (at-large members can serve up to three years consecutively). If there are vacancies, communicate to congregation and session for who God is calling to serve on the nominating committee for the next year and to be ready to nominate those at-large members at September congregational meeting.

**Nominated Elders** are encouraged to visit the ministry team they are called to serve in leadership along with a session meeting to verify call and ask any questions of ministry team/session prior to entering call.

**June-July** - Break

**August- Active Elder from Nominating Committee,** ask for a Congregational Meeting to nominate Elders, members of Pastor Relations ministry and the next Nominating Committee (elders were suggested at May Session Meeting, and then 3 at-large members will be elected at Congregational Meeting)

**September-** Congregational Meeting to elect Elders, approve members of Pastor Relations ministry and the select next Nominating Committee.

**Current Nominating Committee is dissolved.**

**Next Nominating Committee begins,** see top of page for September Meeting.

**Elder Training, Examination, Ordination and Installation and Pastor Relations Member**

**October-** Training of Officers (Sundays 4:00-7:00)

**November** - Ordination of Officers at services of their preference

**December** - Elected Officers invited to Session Meeting/Christmas Party

**January-** Elected Ruling Elders and Pastor Relations Members begin serving in selected ministries.